

Scuola Internazionale Superiore di Studi  
Avanzati  
Ufficio Protocollo  
Via Bonomea n. 265  
34136 Trieste

**Subject:** application for enrolment in SISSA's kindergarten "La SISSA dei Piccoli" for the educational year 2025/2026

I, the undersigned \_\_\_\_\_ born in \_\_\_\_\_  
on \_\_\_\_\_, Italian Tax code \_\_\_\_\_, resident in (City)  
\_\_\_\_\_, Province (\_\_\_\_), Street \_\_\_\_\_  
\_\_\_\_\_ (Postal code) \_\_\_\_\_ (tel. no. \_\_\_\_\_, e-mail  
\_\_\_\_\_)

holder of the following position at SISSA<sup>1</sup> :

- employee (administrative and technical personnel, professors, researchers) with a *permanent/temporary*<sup>2</sup> contract for the period from \_\_\_\_\_ to \_\_\_\_\_;
- research (student, fellowship holder, research assignment) for the period from \_\_\_\_\_ to \_\_\_\_\_;
- coordinated and continuative collaboration contract for the period from \_\_\_\_\_ to \_\_\_\_\_;

**or**

winner of a public competition for one of the following positions at SISSA<sup>1</sup>:

- employee (administrative and technical personnel, professors, researchers) with a *permanent/temporary*<sup>2</sup> contract for the period from \_\_\_\_\_ to \_\_\_\_\_;
- research (student, fellowship holder, research assignment) for the period from \_\_\_\_\_ to \_\_\_\_\_;
- coordinated and continuative collaboration contract for the period from \_\_\_\_\_ to \_\_\_\_\_;

**or**

person who has signed a contract with \_\_\_\_\_<sup>3</sup>, obtained to carry out researches at SISSA, for the period from \_\_\_\_\_ to \_\_\_\_\_, upon SISSA's official commitment to host the researcher at its offices so that he/she can carry out research activity in collaboration with the Scientific Areas of the School, with no costs to be charged to SISSA.

### REQUEST<sup>1</sup>

- that my child **keeps on attending** SISSA's kindergarten for the year 2025/2026, with the following form of attendance:
  - full time (07.30 a.m.-5.30 p.m.)

<sup>1</sup> Mark with an X the position held.

<sup>2</sup> Cancel the option which is not applicable.

<sup>3</sup> Write the name of the foreign Institution.

part time (07.30 a.m.-2.15 p.m.)

**or**

that my child **be enrolled** in SISSA's kindergarten for the year 2025/2026, with the following form of attendance:

full time (07.30 a.m.-5.30 p.m.)

part time (07.30 a.m.-2.15 p.m.)

and for this purpose, under my own responsibility, and mindful of the sanctions foreseen by art. 496 of the Penal Code, together with art. 76 of DPR 445/2000<sup>4</sup> regarding false declarations:

**I DECLARE  
in accordance with arts. 46 and 47 of DPR 445/2000<sup>4</sup>**

a) the following data regarding the child to be enrolled in SISSA's kindergarten:

Name \_\_\_\_\_ Surname \_\_\_\_\_ sex: F  M   
born in \_\_\_\_\_ (Country \_\_\_\_\_) on \_\_\_\_\_  
Italian Tax code \_\_\_\_\_, resident in \_\_\_\_\_  
Prov. (\_\_\_\_), Street \_\_\_\_\_ Postal Code \_\_\_\_\_,

b) the following data regarding the child's mother: Name \_\_\_\_\_ Surname \_\_\_\_\_, resident in \_\_\_\_\_ Prov. (\_\_\_\_),  
Street \_\_\_\_\_ Postal Code \_\_\_\_\_, (Country \_\_\_\_\_)  
*Contacts:* home/mobile tel. no. \_\_\_\_\_ Work tel.no. \_\_\_\_\_  
e-mail \_\_\_\_\_, employee of \_\_\_\_\_  
\_\_\_\_\_ office address \_\_\_\_\_  
(Prov.) \_\_\_\_\_ Street \_\_\_\_\_;

c) the following data regarding the child's father: Name \_\_\_\_\_ Surname \_\_\_\_\_, resident in \_\_\_\_\_ Prov. (\_\_\_\_),  
Street \_\_\_\_\_ Postal Code \_\_\_\_\_, (Country \_\_\_\_\_)  
*Contacts:* home/mobile tel. no. \_\_\_\_\_ Work tel.no. \_\_\_\_\_  
e-mail \_\_\_\_\_, employee of \_\_\_\_\_  
\_\_\_\_\_ office address \_\_\_\_\_  
(Prov.) \_\_\_\_\_ Street \_\_\_\_\_;

d) to have read and to accept the Regulations regarding the management of the kindergarten of SISSA "La SISSA dei Piccoli" (issued by Director's Decree no.189/18 dated March 16<sup>th</sup>, 2018) – Attachment A), which I return duly signed in acceptance of the conditions;

<sup>4</sup> DPR 28.12.2000, n.445 – "Testo unico delle disposizioni legislative e regolamentari in materia di documentazione amministrativa" (Consolidating legislation regarding administrative documentation)

- e) the following conditions which can be taken into account for drawing up the classification list for admission to the kindergarten, in accordance with art. 4 of the “Regulations regarding the management of SISSA’s kindergarten” – Attachment A) (*mark with an X the condition which you intend to declare*)

		SPACE RESERVED FOR THE ADMINISTRATION
		POINTS
1	<input type="checkbox"/> Disability of child (with certificate issued by the competent Health Authority in accordance with L.104/92)	
2	<input type="checkbox"/> Family unit including members with certified disabilities pursuant to Italian Law 104/92 or with an invalidity over 70% certified by the competent Health Authority (*)	
3	<input type="checkbox"/> Family unit with a single parent (points are awarded only if the child is recognized by only one parent or if the parent is widowed or the child is an orphan)	
4	<input type="checkbox"/> The parent who is applying does not live with the other parent (**)	
5	<input type="checkbox"/> Both parents have work/collaboration contracts at the date of application	
6	<input type="checkbox"/> One of the parents works continuously or prevalently over 150 km from the SISSA premises in Via Bonomea no. 265 - Trieste	
7	<input type="checkbox"/> Another child attends SISSA’s kindergarten at the same time	
8	<input type="checkbox"/> Family unit composed of no. _____ <sup>5</sup> other children from 0 to 3 years <sup>6</sup>	
9	<input type="checkbox"/> Family unit composed of no. _____ <sup>5</sup> other children from 4 to 6 years <sup>6</sup>	
10	<input type="checkbox"/> Family unit composed of no. _____ <sup>5</sup> other children from 7 to 14 years <sup>6</sup>	

(\*) *Persons other than the child for whom enrolment in the is requested*

(\*\*) *Different cases from the previous point 3*

- f) to be aware that, pursuant to and by effect of Regulation (EU) 2016/679 “General Data Protection Regulation”<sup>7</sup> and of D.Lgs. 196/2006<sup>8</sup>, all personal data received will be treated, also with information technology, exclusively for the purpose for which the present declaration has been made.

**In attachment:**

- the “Regulations regarding the management of SISSA’s kindergarten”, duly signed for acceptance;
- a copy of a valid identity document of the declarant<sup>9</sup>;
- a copy of valid ISEE certification<sup>10 11</sup>.

or

- I will consign ISEE certification not later than 30<sup>st</sup> April 2025

Trieste, \_\_\_\_\_ (date)

Read, confirmed and signed

\_\_\_\_\_  
**Signature of the parent presenting the application**

<sup>5</sup> *Indicate the number of other children*

<sup>6</sup> *The age intended is that at the time of application*

<sup>7</sup> *Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).*

<sup>8</sup> *D.Lgs. 30.06.2003.n. 196 – “Codice in materia di protezione dei dati personali” (Code for the protection of personal data)*

<sup>9</sup> *In accordance with art. 38 of DPR 445/2000.*

<sup>10</sup> *Mark with an X if the ISEE certification is attached to the present application.*

<sup>11</sup> *Attach ISEE certification so so-called “Minorenni”, in the case of unmarried parents who are not living together.*